

Vision: People with developmental disabilities live their best life.

Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.

Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

TIME	AGENDA ITEM	DETAILS
6:00pm	Welcome	
6:05pm	Strategic Plan Discussion – Gary Sandor and Janice Dusek from HSC Vision Group	<ul style="list-style-type: none"> - An overview was provided on HSC’s approach to strategic planning and why strategic planning matters - Feedback from the committee included: <ul style="list-style-type: none"> o More emphasis on moving forward with technology o Partnering with families and other groups regarding housing/employment - how do we marry the two, how does CLGW reach out to the government for funding for facilitators o To gather as much feedback as possible from family members, hold assortment of Zoom focus groups, send plain language surveys, perhaps have item-focused meetings – e.g., one meeting focused on housing, one focused on employment, etc. - Focus groups will be held for people we support and family members/caregivers
6:30pm	FEC Business <ul style="list-style-type: none"> - Finalize Terms of Reference - Co-Chair Assignment - Recruitment 	<p>Terms of Reference (TOR)</p> <ul style="list-style-type: none"> - A review of the TOR took place - It was noted that this is not a formal committee, quorum requirement in the TOR would be more to ensure that no ad hoc meetings are held - This is not a decision-making committee, it is information-based, created to provide input and suggestions - Membership refers to the family members and two people we support. Staff are not members of the committee. Can have up to twelve members - Important to keep voting mechanism with members - Updated TOR will be sent to everyone once they are finalized <p>Recruitment</p> <ul style="list-style-type: none"> - Recruitment form was reviewed - First year, staff were involved in the original recruitment process, want FEC members involved in the process this time around - Recruitment opportunities will be posted once TOR are approved
7:00pm	Action Items Review – Karen Calzonetti - Status/Follow-up	(See list below)
7:10pm	FEC Workplan <ul style="list-style-type: none"> - Parents’ Networking Night (FEC Meet and Greet, other topics?) - Person-Centred Workshop - Housing Update Discussion - Roles & Responsibilities 	<p>Parents’ Networking Night</p> <ul style="list-style-type: none"> - This would be an FEC meet and greet, no staff, just FEC members. Would provide family members/caregivers an opportunity to meet other family members/caregivers - Would have a speaker and a meet and greet - Members to think about this, submit some ideas around topics of discussion

	Chart	<ul style="list-style-type: none"> - Some thoughts that were raised with regards to networking nights: <ul style="list-style-type: none"> o Could have a round table discussion with a number of key players discussing a topic o Hold something in Harriston or Fergus and one in Guelph o Perhaps should be hybrid o Provide slides/resources afterwards as reference material for attendees or those who were unable to attend o Waterloo Region Family Network gathers online, hosting a variety of different sessions. One session focused on housing, they had a housing navigator from DSO for central west region who spoke about individualized housing packages. It was very Waterloo-focused. Attendees received a listing of housing opportunities o Invite a housing navigator focused on Guelph to a networking night o Presentation on micro boards and what that means <p>Person-Centred Workshop</p> <ul style="list-style-type: none"> - Will be via Zoom <p>Roles & Responsibilities Chart</p> <p>A roles and responsibilities chart will be created and posted on the CLGW website. This chart will help direct questions to the appropriate person</p> <p>Housing Update Discussion</p> <ul style="list-style-type: none"> - One member said they have been to hundreds of online meetings from different organizations during Covid. She has also attended a few online “Community Of Practice” presentations facilitated by Community Living Ontario. These CLO presentations are excellent and are a great opportunity to network with other Ontario Community Living Organizations.
7:27pm	Meeting Evaluation	<ul style="list-style-type: none"> - Was today’s meeting useful? - Did we talk about all the things we need to talk about? - Who needs to be aware of any of the discussions or decisions we made today and who is going to connect with them?
7:30pm	Adjournment	

ACTION ITEMS

- **ACTION:** Definition of “community.” **JAN UPDATE** – Staff are reaching out to people we support through project “Show us your community,” to ask what community is to them
- **ACTION:** Members to think about discussion topics/speakers that could be included in networking nights, submit ideas to Karen
- **ACTION:** Create a roles and responsibilities chart that will be posted on the CLGW website